

Health and Adult Social Care and Communities Overview and Scrutiny Committee

Agenda

Date: Thursday, 4th February, 2021

Time: 10.00 am

Venue: Virtual Meeting

How to Watch the Meeting

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The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

It should be noted that Part 1 items of Cheshire East Council decision making meetings are audio recorded and the recordings are uploaded to the Council's website

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Apologies for Absence**
2. **Minutes of Previous meeting** (Pages 3 - 8)

For requests for further information

Contact: Joel.Hammond-Gant

Tel: 01270 686468

E-Mail: joel.hammond-gant@cheshireeast.gov.uk with any apologies

To approve the minutes of the meeting held on 14 January 2021.

3. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

4. **Declaration of Party Whip**

To provide an opportunity for Members to declare the existence of a party whip in relation to any item on the Agenda

5. **Public Speaking Time/Open Session**

A total period of 15 minutes is allocated for members of the public to make a statement(s) on any matter that falls within the remit of the Committee. Individual members of the public may speak for up to 5 minutes, but the Chairman will decide how the period of time allocated for public speaking will be apportioned, where there are a number of speakers.

Members of the public wishing to make a statement should provide notice of this at least three working days in advance of the meeting.

6. **Covid-19 Update**

To consider the standing update on the Covid-19 pandemic and the work undertaken by the council to respond to, and recover from, it.

7. **Everybody Sport and Recreation (ESAR) Annual Performance Report 2019/20**
(Pages 9 - 50)

To consider the annual performance report of Everybody Sport and Recreation for the year 2019/20.

8. **Forward Plan** (Pages 51 - 64)

To review the council's Forward Plan of key decisions.

9. **Work Programme** (Pages 65 - 74)

To review the current work programme.

Membership: Councillors J Barber, S Brookfield, J Clowes, A Critchley, D Edwardes, B Evans, S Gardiner, A Moran (Vice-Chairman), D Murphy, J Parry, P Redstone, R Vernon, L Wardlaw (Chairman), J Weatherill, N Wylie

CHESHIRE EAST COUNCIL

Minutes of a meeting of the **Health and Adult Social Care and Communities Overview and Scrutiny Committee**
held on Thursday, 14th January, 2021 at Virtual Meeting

PRESENT

Councillor L Wardlaw (Chairman)
Councillor A Moran (Vice-Chairman)

Councillors J Barber, S Brookfield, J Clowes, A Critchley, D Edwardes, B Evans, S Gardiner, D Murphy, J Parry, P Redstone, R Vernon, J Weatherill and N Wylie

PORTFOLIO HOLDERS IN ATTENDANCE

Councillor M Houston, Deputy Portfolio Holder for Adult Social Care & Health
Councillor L Jeuda, Portfolio Holder for Adult Social Care and Health; Deputy Leader of the Labour Group
Councillor J Rhodes, Portfolio Holder for Public Health and Corporate Services
Councillor A Stott, Portfolio Holder for Finance, IT and Communications

OFFICERS IN ATTENDANCE

Louise Barry, Chief Executive (Healthwatch Cheshire East)
Jill Broomhall, Director of Adult Social Care
Shelley Brough, Head of Integrated Commissioning
Hayden Duncan, Managing Director (Emerging Futures)***
Linda Couchman, Acting Strategic Director of Adult Social Care and Health
Denise Frodsham, Director (Cheshire East Integrated Care Partnership)*
Dr Patrick Kearns, Vice-Chair (Cheshire East Integrated Care Partnership)*
Mark Palethorpe, Executive Director of People
Nichola Thompson, Director of Commissioning
Dr Matt Tyrer, Director of Public Health
Clare Watson, Chief Accountable Officer (Cheshire NHS Clinical Commissioning Group)**
Amelia Welsh, Project Manager (Emerging Futures)***
Alan Yates, Chair (Cheshire and Merseyside Health and Care Partnership)*

* Attended for Minute No. 69 only

** Attended for Minute Nos. 68 and 69 only

*** Attended for Minute No. 71 only

63 APOLOGIES FOR ABSENCE

There were no apologies for absence.

64 MINUTES OF PREVIOUS MEETING

RESOLVED –

That the minutes of the previous meeting held on 3 December 2020 be approved as a correct record and signed by the Chairman.

65 DECLARATIONS OF INTEREST

There were no declarations of interest.

66 DECLARATION OF PARTY WHIP

There were no declarations of a party whip.

67 PUBLIC SPEAKING TIME/OPEN SESSION

There were no members of the public present who wished to speak.

68 COVID-19 UPDATE

The committee agreed to bring forward this item, in order to assist the Chairman and attendees to manage the timings of its other agenda items.

The Director of Public Health and Director of Commissioning provided the committee with updates on present data trends and local response, as well as the position regarding care homes and the care market.

Members asked questions and put comments in relation to;

- wanting to know more detail in respect of the work that has, and continues to be, carried out by the council's contractor Pulse Regeneration;
- whether the council is confident that the vaccination programme in Cheshire East was on target to complete all vaccinations for over-70s by 15 February 2021;
- how Covid-19 was most commonly transmitted between people; and
- how quickly it was expected that those most vulnerable groups of people – such as those who require complex care support – would be vaccinated.

A point of concern was raised on behalf of residents from the borough's more rural areas, who had reported feeling confused and unsure of when and who to talk to about the vaccination programme or other matters, without calling and troubling local GP services. The committee was keen to ensure that communication put out by the council and partners took into account these concerns raised from the rural communities.

RESOLVED –

- 1 That the update be noted and a further report be presented to committee at its next meeting on 4 February 2021.
- 2 That a written response be provided to the question regarding the work carried out by the council's contractor Pulse Regeneration.

69 NHS INTEGRATED CARE SYSTEMS

Consideration was given to the national directive put forward to move from the current health service arrangements, to one led by regional Integrated Care Systems from April 2022.

Members asked questions and put comments in relation to;

- concern that the decision-making structure / governance of the Integrated Care System would be dominated by the city regions, and the voice of Cheshire East Council be lost within this;
- a feeling that there should be greater representation of elected councillors on the Integrated Care System Board;
- concern that the devolution / regionalisation of services could lead to the voices of smaller, rural communities being diminished in comparison to larger towns and cities; and
- that, alongside the development of the Integrated Care System, the role and powers of health scrutiny and health and wellbeing boards be strengthened and made more robust.

RESOLVED –

That the committee's comments and feedback be formally submitted to the Chair of the Cheshire and Merseyside Health and Care Partnership, to consider and take on board during the development of any proposed Cheshire and Merseyside Integrated Care System.

70 PRE-BUDGET 2021/22 CONSULTATION

The committee considered the Pre-Budget Consultation 2021/22 proposals relating to services that fell within its remit, with a view to passing on its comments, feedback and recommendations to Corporate Overview and Scrutiny (28 January 2021) to include within its final budget scrutiny feedback to Cabinet (2 February 2021).

Members asked questions and put comments in relation to;

- concern that some of the potential proposed savings would have to be made through staffing cuts, which would likely lead to even greater pressures on other council staff and health service partners;
- the clear, significant need for additional funding within the adult social care sector, and of the need for councils and other bodies to

lobby for the publication of the Government's Green Paper on Adult Social Care; and

- to seek clarity regarding the 'Learning Disabilities Future Service Development and Review' proposal.

RESOLVED –

That the committee's comments, questions and feedback on the Pre-Budget 2021/22 Consultation proposals be formalised and presented to Corporate Overview and Scrutiny Committee (28 January 2021) to include within its final budget scrutiny comments/recommendations to Cabinet (2 February 2021).

71 EMERGING FUTURES

Consideration was given to an update on the work carried out by Emerging Futures to provide Housing Related Support, Community Substance Misuse and Recovery Substance Misuse services delivered by Emerging Futures in Cheshire East.

Members asked questions and put comments in relation to;

- queries from local residents and constituents regarding anti-social behaviour arising from Emerging Futures properties;
- the addiction support services provided by Emerging Futures in Cheshire East; and
- requesting further detail and information about the service users in employment and how Emerging Futures supports its residents to work towards securing employment opportunities.

RESOLVED –

- 1 That the update be noted.
- 2 That council officers liaise with Emerging Futures to discuss in more detail the queries raised by Cheshire East residents.

72 FORWARD PLAN

Consideration was given to the council's Forward Plan of key decisions.

RESOLVED –

That the Forward Plan be noted.

73 WORK PROGRAMME

Consideration was given to the committee's work programme. A suggestion was made that the committee add an item to its work programme to consider its transition to the committee system from May

2021 and how it may pass on any pieces of relevant work to the incoming service committees.

RESOLVED –

That the work programme be updated to include a new item on the transition to a committee system for 15 April 2021.

The meeting commenced at 10.00 am and concluded at 2.08 pm

Councillor L Wardlaw (Chairman)

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Number: 1.0

Key Decision ?

Date First
Published: >

Health and Adult Social Care Overview and Scrutiny Committee

Date of Meeting: 04 February 2021

Report Title: Everybody Sport and Recreation Performance Review

Portfolio Holder: Cllr Mick Warren, Communities

Senior Officer: Frank Jordan – Executive Director of Place

1. Report Summary

- 1.1 This report provides Members of the Committee with the performance information on the leisure centre and sports development services managed on behalf of the Council by “Everybody Sport & Recreation Trust Ltd” (Everybody). It provides an update on the sixth year of the operation through the Trust’s Annual Performance Report for 2019/20.
- 1.2 The investment in the leisure centres facilities that took place during the period is outlined in the report along with the planned future development of the leisure provision.
- 1.3 The Annual Report covers overall performance to the end of the financial year on 31st March 2020. However, it should be noted that all of the Council’s leisure centres operated by the Trust were required to close on 20th March 2020 in accordance with the Government restrictions introduced for the first national lockdown in response to the COVID-19 pandemic.
- 1.4 In order to enable members of the committee to ask questions on the performance of the Trust and proposals for future development, Peter Hartwell the Chief Executive will be in attendance at the meeting.

2. Recommendations

OFFICIAL

- 2.1 The Committee is requested to note the progress made by the Trust in its sixth year of trading as an independent Charitable Trust and is requested to examine the performance information provided in the Trust's Annual Report.

3. Reasons for Recommendation

- 3.1 Everybody is one of the Council's Alternative Service Delivery Vehicles (ASDVs) in line with the Council's "best fit" approach to establish the most appropriate provider for the delivery of a range of services and outcomes for local residents.
- 3.2 The Trust's articles of association are as a health and wellbeing charity, as such it will contribute and help the council to achieve the outcomes contained within the draft corporate plan and in particular 'A council which empowers and cares about people' and 'A thriving and sustainable place'.
- 3.3 Responses and comments from Members will support the monitoring and challenge process of the commissioned service.

4. Other Options Considered

- 4.1 It is a requirement of the Leisure Operating Agreement that the council receives an annual report from Everybody.

5. Background

- 5.1 The Leisure Operating Agreement between the Council and the Trust contains a range of elements to ensure that they provide the services required by the Council. These are set out in a Service Specification which helps form the basis by which the Council monitors that the Trust is delivering the requirements expected, particularly high quality leisure and sports provision across the borough that delivers good value for money.
- 5.2 The commissioning and monitoring of these services is undertaken through quarterly reviews which include the Portfolio Holder to assess progress against both contractual performance indicators and general overall performance. In addition the Trust are required to submit an Annual Report to the Council (Appendix 1).
- 5.3 Annual attendances at Council owned leisure centres was 3,658,778 in 2019-20. This represents an increase in attendances of over 40% at Council owned leisure centres since they transferred to management by Everybody in May 2014.
- 5.4 Memberships at the facilities increased from 10,000 in May 2014 to 19,831 in 2019-20 which was an increase of 12% compared to the previous year,

against a target of 1%. 4,740 are “Options” members who receive a reduction in the monthly cost of memberships. The categories of membership include young people, senior citizens and those in receipt of a range of benefits.

- 5.5 During the year Everybody targets memberships at a range of service users, supported by the Council’s management fee. A key one is its support to “Cared for Children” (for whom the Council has a corporate parenting responsibility) whose memberships totalled 575
- 5.6 To ensure that the Trust delivers an excellent level of service it is a requirement that all of the Council’s leisure centres achieve QUEST accreditation on an annual basis. QUEST is an independent external assessment for the leisure industry, designed to demonstrate that the facility examined provides effective working, customer service and high-quality programme of activity.
- 5.7 In addition, Everybody undertakes an annual survey of its customers on a range of areas of service from cleanliness and staff courtesy to activities programmed. Overall since 2014 there has been a year on year improvement in this area and for 2019/20 Everybody once again increased its overall satisfaction rating to 8.46 out of a possible 10 with staff friendliness and Politeness scoring 9/10
- 5.8 During 2019/20 Everybody’s “Learn to Swim Scheme” at leisure centres had 8,134 learners attending each week which was an increase of nearly 5%. All those on courses currently enjoy free swimming at other times to encourage participation and progress. The Trust also taught children from 101 schools to learn to swim which equated to 5,613 school children in 2019/20
- 5.9 Volunteering is of major importance to the success of local community sports clubs and events and again there has also been an increase in the time dedicated to this with over 6770 volunteer hours being given, with a total number of 185 volunteers.
- 5.10 With a focus on the importance of cycling for both active travel and health the delivery of the nationally funded Department for Transport “Bikeability” scheme by Everybody on behalf of the Council is becoming of increased importance. During 2019/20 the scheme saw 6,631 young people trained in cycling skills, via school visits throughout the year, against a target of 6,200.
- 5.11 In the most recent Sport England “Active Lives” Survey released in April 2020 (which measures the level of physical activity nationally), there was a

small decrease when compared to the previous year. However, Cheshire East still ranks nationally very highly with 61.8% of adults – 190,445 people – being active for over 150 minutes per week.

- 5.12 The Council, in partnership with Everybody, is delivering a programme of improvements to a number of the leisure centres within the Borough. This started with Crewe Lifestyle Centre in 2016 and was followed on by:

1.1.□1 **Sandbach Leisure Centre:** The creation of a new gym at Sandbach Leisure Centre in 2018.

1.1.□2 **Macclesfield Leisure Centre:** £4m redevelopment including the refurbishment and enlargement of the gym, new poolside changing village, new group cycling studio and refurbished squash courts which was completed in Autumn 2020.

1.1.□3 **Alsager Sports Hub:** which includes two full sized astroturf pitches, one sand based and one 3G and three grass pitches

1.1.□4 **Alsager Leisure Centre:** extensive refurbishment and improvement scheme including an extended gym, a new reception with lift access to the first floor, a group cycling studio and group exercise studio has been created as well as a large open viewing area for the swimming pool.

1.1.□5 **Barony:** a new studio has been created upstairs and a platform lift. Improvements to the downstairs changing rooms and relocation of the reception which allows access to the upstairs and provides an informal meeting space. Externally, a perimeter fence has been installed to keep the site safe.

- 5.13 In respect of future leisure centre improvement plans, the following are currently programmed:

1.1.□6 **Congleton Leisure Centre:** Redevelopment of the Leisure Centre including a new swimming pool, gym and changing rooms along with dedicated soft play area, café and meeting rooms. Construction is due to start in March 2021 with re-opening scheduled for autumn 2022.

1.1.□7 **Nantwich Pool:** detailed design has been undertaken during 2020 and the scheme is currently awaiting a decision on planning. The new scheme, if approved, would commence construction in April 2021 and will include an extended gym (60 stations), extended reception with café, group cycling studio, lift to access first floor and extended outdoor changing provision.

5.14 As part of the 2020/21 approved capital programme two projects financed by Everybody and delivered through the Council's Assets Service are programmed to commence design development during the financial year 21/22.

1.1.□8 **Poynton Leisure Centre:** the redevelopment will potentially include an extended gym, new reception, café and soft play, multiple flexible studio spaces – used for group exercise & health programmes, dedicated group cycling studio, refurbished wet and dry side changing room and an extended car park. The project will also consider the provision for an AstroTurf pitch and grass pitch improvements in partnership with Poynton High School, Cheshire FA & Football Foundation.

1.1.□9 **Middlewich:** potentially at an alternative Council facility and will include a new 50-60 station gym, multiple flexible studio spaces – used for group exercise & health programmes, changing rooms, consultation rooms and a new reception.

5.15 The Council's capital programme also includes on the addendum other investments in leisure facilities which still require completion and approval of detailed business cases, these include:

1.1.□10 **Knutsford Leisure Centre:** Extended gym, extended reception, café, consultation rooms, car park & access improvements and learner pool.

1.1.□11 **Wilmslow Leisure Centre:** car parking improvements, reconfigured studio spaces – used for group exercise & health programmes, increased gym capacity and re-configuration of the outside "Multi Use Games Area" space for alternative use.

2. Implications of the Recommendations

2.1 Legal Implications

2.1.□1 Everybody currently operates a contract of 15 years in length, the contract commenced on 1st May 2014 and includes a range of leisure centre leases that also run co-terminus with this timescale.

2.2 Finance Implications

2.2.□1 Whilst the Trust is a fully independent organisation it is required by the Charities Commission to submit financial accounts as part of the company's annual Performance Report. These are

highlighted on page 19 of the Annual Report. As a company limited by guarantee, under this status the Trust is a “not for profit” organisation and has to reinvest any surpluses into services and facilities.

- 2.2.□2 The Trust receives a Management Fee for the delivery of service to be renegotiated annually with the Council. In addition, the Trust also “buys back” a range of services including ICT services. Whilst the Council has transferred the majority of the leisure centre sites to the Trust via way of a lease the responsibility for the buildings remains with the Council as corporate landlord. This at present includes the provision of elements such as repairs and maintenance, programmed asset improvements and energy provision.
- 2.2.□3 The annual Management Fee considers a number of elements including the success of the previous financial year and the commissioning requirements of the Council for the forthcoming year. Whilst the Leisure Operating Agreement has a default of a 3% reduction in the management fee year on year, the management fee for 2019/20 was £1.667m and there has been a reduction in the total fee of 28.9% since transfer in May 2014. This is set against the Trust also being required to absorb all its expenditure growth pressures such as annual pay inflation.
- 2.2.□4 There have been significant financial consequences for the Trust from the COVID-19 pandemic. Whilst the effect for the period being reported was isolated to the last two weeks of March, the council has been working closely with the Trust during the last year to ensure that it can meet its obligations and will continue to work with the trust to enable the successful recovery.

2.3 Policy Implications

- 2.3.□1 The establishment of the Trust was in line with the Council’s drive to improve the health and wellbeing of its residents and the Trust is expected to be a significant contributor to the Council’s draft corporate plan. The Trust’s Annual Report 2019/20 evidences this in more detail.
- 2.3.□2 Over the next 12 months a strategic review of leisure services will be undertaken. The review has a target to reduce council expenditure on Health and Wellbeing activities of £250k. This will be achieved by ensuring that a ‘best fit’ approach is adopted to

any current or future commissioning and/or a reduction in the management fee paid to Everybody.

2.4 Equality Implications

- 2.4.□1 Everybody remains committed to ensuring that services are delivered and available to all residents in Cheshire East, including provision to those of all ages and those with disabilities.
- 2.4.□2 The council has a number of areas of deprivation and Crewe has several wards that rank in the top 20 most deprived in the country. The Trust, through the commission and investment by the council, offer a number of initiatives that help tackle equalities these include:
- Options membership to individuals in financial hardship which sees them receive a 30% discount on all services.
 - Subsidised services to those individuals with pre-existing health conditions.
 - Youth projects to local youngsters at a nominal £1 charge.
 - Health Walks programme – which not only tackles physical activity levels but also offers mental wellbeing support.
- 2.4.□3 The trust also operates an “Ability for All” scheme – the primary aim is to improve the physical and mental wellbeing of youngsters with additional needs.
- 2.4.□4 The proposed improvements at the various leisure centres will further address the need for accessibility to all residents along with a range of programmes being developed to attract a wider range of user groups.

2.5 Human Resource Implications

- 2.5.□1 There are no implications as a result of this report

2.6 Risk Management Implications

- 2.6.□1 In addition to the requirement to deliver its Annual Performance Report to the Council, to ensure that Everybody is delivering the requirements of the Leisure Operating Agreement the Council regularly monitors their performance through quarterly performance meetings and reports, the submission of performance indicators as part of the Council’s Performance Management Framework and regular site visits.

- 2.6.□2 In respect of the proposed leisure redevelopment and improvement programme, there are inherent risks with any capital build projects. In order to mitigate this as much as possible a programme board has been established with the Head of Neighbourhood Services acting as the Senior Responsible Officer for successful delivery of the schemes. Furthermore, each scheme has a dedicated project management team.

2.7 Rural Communities implications

- 2.7.□1 Everybody remains committed to delivery across Cheshire East including within rural communities and this is demonstrated in the Annual Report.
- 2.7.□2 The proposed capital improvements to leisure provision will serve as an enhanced destination offering a diverse range of accessible facilities not only for nearby residents but also the wider rural communities in and around the borough.

2.8 Implications for Children & Young People / Cared For Children

- 2.8.□1 Everybody is required through the Leisure Operating Agreement to make a significant contribution to supporting the involvement of children and young people participating in sport and active recreation.
- 2.8.□2 Seven of the sites are joint use sites with schools and under 16's form over half of active attendances supported by targeted programmes including "teen gym", learn to swim scheme and holiday activities. Children aged 12 and upwards are supervised and encouraged to develop a lifelong passion for physical activity. The trust also deliver weekly curriculum based PE sessions for those that are home educated.
- 2.8.□3 Over 8,000 young people on the Learn to Swim Scheme.
- 2.8.□4 The apprenticeships scheme provided through the Everybody Academy is now in its fifth cohort. The scheme offers a permanent position at the end of the scheme, further details can be found on pages 24 and 25 of the annual report.
- 2.8.□5 6,631 young people trained in Bikeability during the year.
- 2.8.□6 The proposals for the leisure centres, once redeveloped, will provide a range of new and refurbished facilities that will be fully accessible for young people. Safeguarding arrangements will be

improved in Poynton, Knutsford and Middlewich through the proposed developments.

2.9 Public Health Implications

- 2.9.□1 Everybody is expected to be a significant contributor to the Council's draft corporate plan and in particular will contribute to 'A council which empowers and cares about people' and 'A thriving and sustainable place'. It will also be a key partner in improving the health of local residents as set out in the Council's Corporate Plan.

2.10 Climate Change Implications

- 2.10.□1 Everybody is working with the Council to improve the energy efficiency of buildings and reduce energy consumption. To focus on this, the Council and Everybody have agreed a new annual performance indicator that will identify the costs to allow analysis of energy use by kWh per visit.

3. Ward members Affected

- 3.1 Everybody provides a service across the whole of the Borough of Cheshire East as reflected in the Annual Performance Report

4. Consultation & Engagement

- 4.1 In development of each leisure proposal, initial consultation was undertaken as part of the business case preparation. Further consultation at a local level will follow as appropriate, through where required the planning approval process and also with regular meetings with site user groups.

5. Access to Information

- 5.1 Appendix 1 – Everybody Sport & Recreation – Performance Report 2019/20.

6. Contact information

- 6.1 Any questions relating to this report should be directed to the following officer:

Name: Christopher Allman

Job Title: Head of Neighbourhood Services

Email: Christopher.allman@cheshireeast.gov.uk

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Performance Report

2019 - 2020



providing
'Leisure for life'

www.everybody.org.uk
Registered Charity Number: 1156084
Registered in England & Wales (No. 08685939)

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Chief Executive Report

It was all going so well wasn't it..... Just 11 days short of yet another highly successful year and everything stopped, overnight, for all of us.

I hope you will understand that I cannot allow this final week or so, however disastrous, to overshadow or demean the hard work and endeavour of everyone in the preceding 355 days.

By convention, this report will cover our overall performance to the end of the financial year on 31st March 2020. However the story I will tell will be of two very distinct periods, focussing quite rightly on our success to 20th March.

Not only will this do justice to our achievements until that point, it will also show what we are capable of doing when better times return, giving us the confidence to go again when we can.

Unusually for a retrospective report, I will also look ahead to our recovery and renewal during 20/21, when we intend to return to helping people live well and for longer and be even better than before.

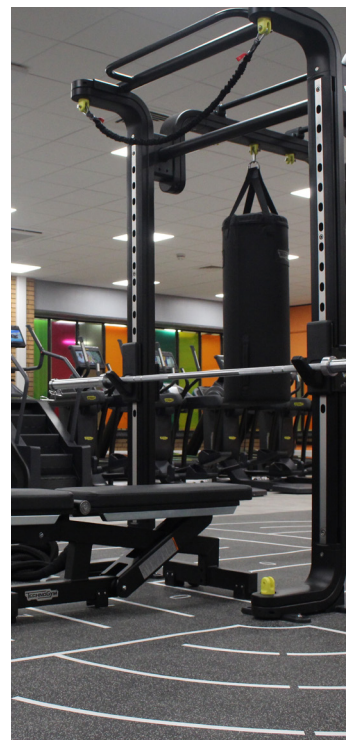
I would like to recognise the support we have had from both Central and Local Government during this crisis. Without this, there would be no recovery plans in place and no hope for new adventures in the future. It is reassuring to have the opportunity to think beyond this temporary hiatus in our development and look to the future with renewed confidence.

So, how did we do?

By 20th March 2020 our overall performance had maintained its continued upward trend from previous years, seeing more members, greater participation and improved customer satisfaction than ever before.

In addition, we had continued to invest in our facilities and gym equipment with the £4M Macclesfield Leisure Centre project underway. This scheme provides an extended gym and new kit, improved fitness studio spaces including a dedicated Spin room, a modern village change area, new reception and customer entrance as well as a Spa & Sauna room.

In September, we opened the Alsager Outdoor Sports Hub with new artificial pitches for both football and hockey, complemented by a major refurbishment of Alsager Leisure Centre including a dedicated group cycling studio, group exercise room and new pool viewing area.





On October 31st we opened our brand new facility at Alderley Park, welcoming hundreds of additional members and introducing 'The Trip' – our first fully immersive cycling workout experience.

Undaunted and given the success and popularity of our range of health interventions, our Board of Trustees agreed to continue to invest in these services for those who need our help the most. We have now developed and enhanced a new offer to support our most vulnerable clients and customers and help improve their health and wellbeing as they recover from cancer, cardio problems and COPD for example.

These locally designed services were further enhanced by the introduction of national clinical pilot schemes on behalf of Eastern Cheshire CCG and the Health Improvement Network. Initiatives such as 'Escape Pain' for those suffering from Osteoporosis and lower back pain have now been launched and are helping customers cope better with their conditions.

Our 'Bikeability' scheme trained over 6,630 children from 153 schools throughout the year, giving them the skills they need to cycle safely and have fun. The target of 5,305 set by DfT was exceeded by over 1,300 children.

At the beginning of 2019/20, we had submitted our '5 Towns' investment programme, generating over £15M of additional capital funding for new and improved facilities at Poynton, Nantwich, Middlewich, Knutsford and Wilmslow. Since then, detailed business cases have been submitted and approved for Nantwich & Poynton and work has now commenced at the Barony in Nantwich.

This spend will complete the investment plans we began in 2014 with the start of the Crewe Lifestyle build and means 2021 and beyond promise to be even more exciting as the remainder of this 10 year investment programme continues to deliver better facilities for local people across Cheshire East.

Our Volunteers have been fantastic in helping others stay well and be active and they have freely given over 40,000 hours of their precious time to their local communities since 2014. This introduction cannot do justice or thank them enough for their selflessness and generosity of spirit.

All in all then and despite everything that has happened recently, I hope you will agree 2019/20 was a very successful year. Since then, the country has been in lockdown and is only now slowly reopening. We 'celebrated' our 6th anniversary on 1st May 2020 with empty buildings and swimming pools and tremendous uncertainty about our future recovery.



With no customers able to visit us, our immediate focus has been on protecting local jobs, maintaining our facilities and saving our charity in readiness for reopening in phases sometime during the summer.

At the same time we are working with our Board to develop a longer term 'Recovery & Renewal Plan' for 2020 and beyond, demonstrating our confidence in the future and an ambition to match our previous success.

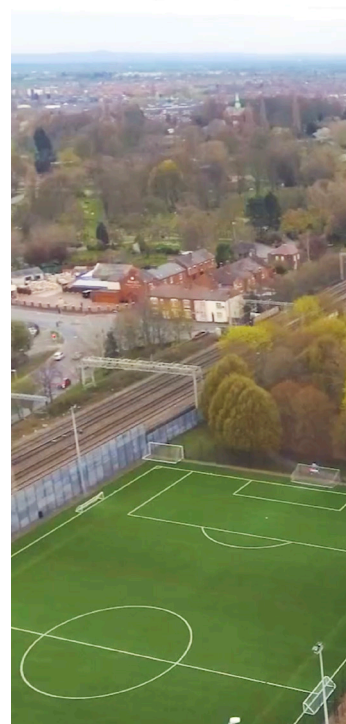
We have come this far together and achieved so much. We need to believe that better times will come again and we will have the opportunity to welcome all our customers back to our centres. In all my previous Annual Report introductions, I have always thanked our customers for their support in enabling us to achieve our targets and to serve them. Our customer survey last autumn showed 84.6% overall satisfaction and with the new investment plans still to come, we hope to increase that still further, year after year.

I would like to thank all our customers and clients once again this year too - for staying with us during the lockdown, for taking advantage of our online classes and virtual offer and, most importantly, for returning to us once circumstances change and we can see you all again, the way it used to be.

It only remains for me to pay tribute to our staff who, like many others across the country, have found themselves 'furloughed' on reduced pay, anxious about their future employment whilst coping with the threat of coronavirus too. At the same time, a few staff continued to work to keep the centres safe, secure and ready to reopen once the lockdown was lifted. Everyone has had a role to play in our survival and they have all played it well. I cannot thank them enough for their support, understanding, flexibility and cooperation throughout this crisis and I know this goodwill and team spirit will continue throughout our eventual recovery.

2020/21 will inevitably be a year to reset, to reflect on our achievements to date, to redesign our services and customer offer and continue our adventure better prepared for the future.

Now we have the hard-won experiences of managing a potentially catastrophic hit on our charity, during which we have learned valuable and important lessons, nurtured strategic working relationships with our major clients, gained new insight into further growth opportunities and developed new, popular ways of delivering our offer.





Peter Hartwell
Chief Executive

It is vital we recognise all these advantages now and embed them where it makes sense to do so. After all, our ambition remains undiminished.

We all look forward to the day when we can welcome everybody back to our centres and services and continue our investment in health and leisure.

Best wishes

A handwritten signature in black ink, appearing to read 'Peter Hartwell'.

Peter Hartwell

Chief Executive, Everybody Sport & Recreation



About Us

Everybody Sport & Recreation is a registered charity and a company limited by guarantee, we re-invest 100% of our surplus back into our local communities.

We are responsible for delivering leisure services and public health initiatives in partnership with Cheshire East Council, Holmes Chapel Parish Council, Alderley Park Limited/Bruntwood, Newcastle-under-Lyme Borough Council, The Madeley Centre and Bollington Health & Leisure.

Our key services include:

16 leisure facilities;

- Everybody Fitness membership scheme;
- Everybody Learn to Swim scheme;
- Everybody Healthy – a range of health and wellbeing programmes and initiatives to support people in our communities;
- Sports development service including key programmes such as Talented Athlete Support Scheme, Volunteer Programme, Club & Coach Development, Bikeability and more;
- Everybody Academy – specialist leisure training provider delivering a range of training and development opportunities including volunteering, apprenticeships and work placements;
- Taste for Life Catering – onsite cafés in local Everybody leisure centres in Cheshire East, cafes in leisure facilities operated by others, business and event catering as well as children's party catering;
- Everybody Options concessionary discount programme;
- Everybody Personal Training programme; and,
- Everybody Foundation – a charity (Registered Charity No. 1174873) that raises funds to support individuals and groups to promote a healthy and active lifestyle.

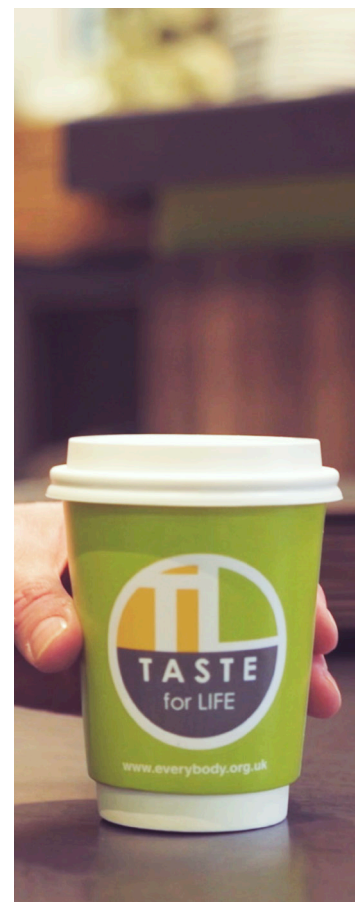
Strategic direction is provided by the independently appointed Board of Trustees. The Board has ultimate responsibility for the governance of the Trust and supports the management team to deliver their strategic aims.

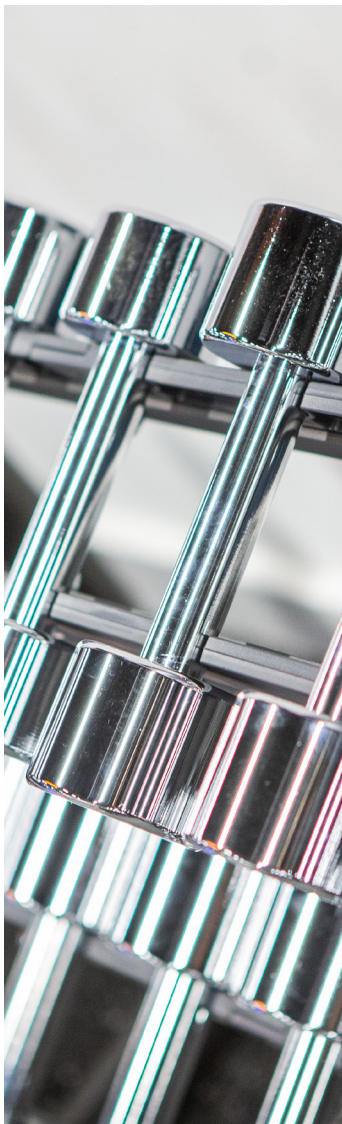
There are 11 Trustees on the Board, all of whom are local volunteers with a wide variety of professional backgrounds from various sectors. They bring a wealth of expertise and experience to help shape and improve our services.

Where we work

The majority of our work is in Cheshire East, in the communities surrounding our 16 leisure centres. We also operate three cafes in other leisure facilities.

Performance Report 2019 - 2020





The map below illustrates where our sites are situated. Fifteen, including two in each of Crewe, Holmes Chapel and Nantwich, are situated in Cheshire East with two in Newcastle-under-Lyme borough.



Cheshire East has an estimated current population of 378,900 (Cheshire East Council website). This has risen from 370,127 at the last Census (2011).

Cheshire East is noted as having an aging population. According to the Cheshire East Local Plan (paragraph 1.27) there will be a 65% increase in the population aged 65 and above and a 134% increase in the population aged 85 and above by 2030.

The overall population is also expected to increase, due to new housing provision. The overall growth proposition is to deliver at least 36,000 new homes which forecasts an increase in the borough's population of around 58,100 people by 2030.

Getting more people physically active

Supporting people to be more physically active is a key aspect of what we do. Whilst we have a major part to play in this, we work

collaboratively with local partners including Cheshire East Council, Holmes Chapel Parish Council, Newcastle-under-Lyme Borough Council, The Madeley Centre, Bollington Health & Leisure, numerous health partners, local officers from sports national governing bodies and Active Cheshire to address this issue. We also work closely with a number of national partners including ukactive, CIMSPA, Sporta and Health Innovation Network.

The level of physical activity is measured nationally as part of the Sport England Active Lives Survey. Within Cheshire East, participation in physical activity has been growing for the last few years since Sport England redefined these measures.

In the latest survey, released in April 2020 but covering the 12 months from November 2018 to November 2019 – prior to COVID pandemic, the level of activity across Cheshire East is lower than it was last year. This still equates to 61.8% of adults – 190,445 people – being active for over 150 minutes per week.

Table 1 – Level of Physical Activity (Source: Active Lives – April 2020)

Area	Inactive (<30)	Low-active (30-149)	Active (150+)
England	24.6% (-0.5%)	12.2% (-0.1%)	63.3% (+0.6%)
North West	25.8% (-0.5%)	11.9% (-0.6%)	62.3% (+1.1%)
Cheshire East	25.0% (+3.9%)	13.2% (+4.1%)	61.8% (-8.0%)
Cheshire West	23.0% (-1.3%)	11.7% (-1.5%)	65.3% (+2.8%)
Warrington	26.1% (+1.7%)	14.8% (-0.4%)	59.1% (+1.7%)

Within our centres, participation increased based on the previous year up until mid-March with more attendances recorded than ever before within our Cheshire East Council leisure facilities. A decline in mid-March and subsequent closure, directly attributable to the COVID pandemic, meant this was slightly lower than anticipated but 2019/20 was still a record year for participation in leisure.



Vision



At Everybody, we don't just believe in getting more people, more active, more often – that goes without saying! In order to make a real impact on the health and social issues affecting our communities, we need to target our efforts and our service offer. Only in this way can we make participation in leisure and recreation an important part of everybody's day to day lives, whatever their ability or need.

Leisure for Life

Our simple vision of providing 'Leisure for Life' requires us to help people live a healthy life of course. It also seeks to make participation in any recreational or leisure activity an enduring habit from the earliest years to later life.

Helping people to live well and for longer

We also have a long-term shared vision with Cheshire East Council, 'helping people to live well and for longer', to emphasise our commitment to positively impacting the health of everyone in the borough of Cheshire East.

By achieving our vision of 'Leisure for Life' we will be making a major contribution towards helping people to live well and for longer.



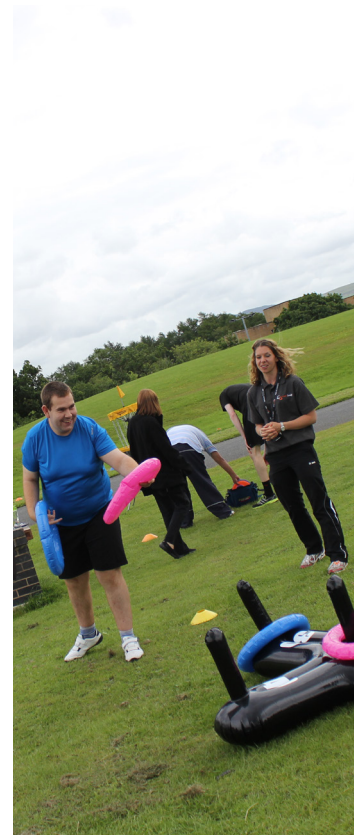
Values

In order to build on our successes to and have an even greater impact on our mission and strategic aims, we will need to continue to work with our values at the heart of all that we do.

These values have guided our thoughts and actions since May 2014 and are the foundation of our way of working.

Fit for the future	We will give everyone the opportunity to train and enhance their skills by encouraging people to develop themselves and others. Creating and promoting 'careers in leisure'.
Working as one	We will all work to the common goal of providing 'leisure for life' and support each other in all we do.
Trusted and Honest	We respect and value the input of every person and at all times act with integrity and respect.
In the service of others	We will provide first class facilities and services that are well maintained, inviting and valued by our customers.
Free to do our Best	Our culture and business processes will support people to act on their own initiative – with innovation being recognised and rewarded.
Caring for all	We will actively seek to involve everyone in all communities, working in partnership and with a passion for people.

We are proud of not what we have achieved but also 'how' we have achieved these with everyone committed to the organisation's values. We will continue to engage with our people at every opportunity to ensure all are engaged and supported in a positive manner.



Key Achievements

This section highlights our achievements over the past year. To help to illustrate what we have achieved, we have broken them down under our Strategic Aims.

**Improve Wellbeing
through Physical Activity
& Healthy Recreation**

**Build an Ethical and
Sustainable Business**

**Provide a Great
Customer Experience**

**Develop our People to
be the Best**

Our Strategic Aims help to guide what we do and subsequently what we have achieved.

Improve Wellbeing through Physical Activity & Healthy Recreation

One You

In the first half of the year we completed our delivery of the One You service under the initial three year contract under the following delivery programmes:

- Physical Activity (Active Lives, Fit for Birth)
- Adult Weight Management (Re-Shape)
- Children's Weight Management (Lets Get Movin')
- Falls Prevention (Be Steady Be Safe)
- Healthy Eating (Taste for Life Cookery Courses for Adults, Children & Family Workshops and Fakeaway Classes)

All key performance indicators were achieved, often exceeded, throughout the life of the contract.

In total, 6,367 people have completed one of the programmes. Highlights have included:

70%

Went From Inactive to Active

97%

Lost weight

85%

Improved quality of life score

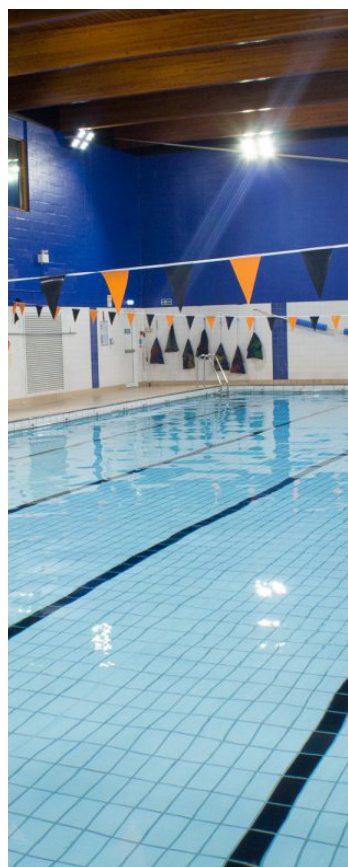
71%

Improved Mental Health

The overall customer satisfaction rate was 9.5 out of 10 with 65% of completers taking up a follow-on membership.

Health Innovation

In order to support the ongoing demand for existing and future clients,

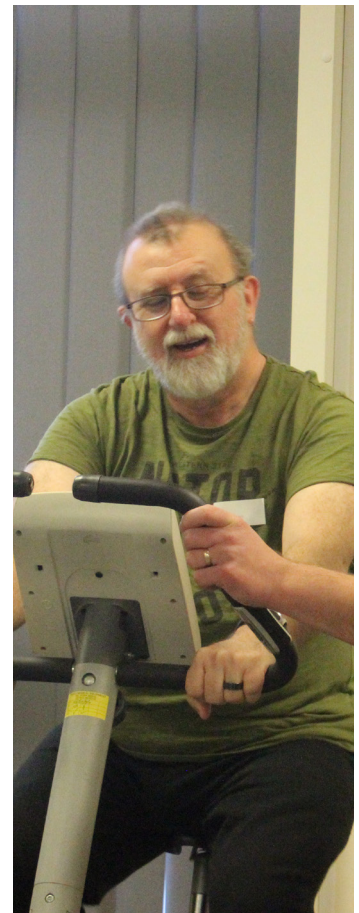


in November 2019, a new exercise referral scheme for people with long-term medical conditions was launched. We have also continued to offer the follow on classes for previous schemes and the falls prevention programme primarily in Everybody venues.

We managed to retain most of the expertise and experience to deliver the new schemes as well as providing continuity for existing participants. Initial uptake of the new programmes has been good. From November up until mid-March, 502 referrals were received with 65 members completing their programme. Due to the pandemic, the scheme had to be put on hold and is planned to re-commence when it is safe to do so, in line with government guidance, which will enable participants to complete their programme.

During the COVID pandemic, having postponed the sessions and ultimately closed our centres, we needed to do things differently. Support was provided in the form of regular phone calls to vulnerable and elderly members who would usually access their falls prevention programmes and Everybody Healthy rehabilitation classes and online classes were offered including:

- **Everybody Lower Back** – a class for those who have a non-specific low back pain. The exercises consist of gentle movement and mobility helping to reduce back pain and increase movement.
- **Everybody Mobility** – a class aimed at older adults who are at risk of falling, particularly those who are over the age of 70.
- **Everybody Get Moving** – a gentle exercise routine to improve/help with your flexibility, aerobic capacity, balance and strength.



Case Study: ESCAPE-pain

Joan (Pictured right) is 87 years old, from Holmes Chapel, she has recently completed the ESCAPE-pain class at Holmes Chapel Community Centre. When she began the class she was extremely nervous, she didn't have very good balance and wasn't confident when walking around.

At the beginning, she had a lot of scepticism; she didn't believe that exercising would be able to have the same effect on her pain as medication did. After 3 weeks of ESCAPE-pain classes with instructor Josie Hurst, Joan began to feel a drastic difference; she had a reduction in pain and also started to feel better within herself.

The structure of the class made her feel extremely comfortable and she felt that being around people with similar problems to her helped her gain confidence in the class – she felt like it wasn't just her suffering and knew that other people were going through the same thing.





Joan was shocked in the class as she thought she'd struggle with some of the exercises, but she found that there was nothing she couldn't do and it felt great! The exercises made a vast improvement in Joan's ability and confidence, and the fact that the exercises could be done at home made her more interested in exercising at home.

Since completing ESCAPE-pain, Joan no longer requires the stick that she was dependent on and can walk up and down the stairs with ease. However for Joan, the pain reduction is not the only way her life has improved because of ESCAPE-pain.

Her balance has drastically improved and Joan now feels confident enough to go down to the shops by herself!

Joan has now joined the gym, and along with 3 of her friends that she made at the ESCAPE-pain class, goes to the gym at least twice a week and they all travel there together. The friendships Joan has made from ESCAPE-pain have helped her a lot; they all support and motivate each other.

Joan now enjoys exercising and has set her sights on doing some Aquafit classes next! Joan is extremely grateful for the help she received from Everybody Lifestyle Coach Josie Hurst, they built up a great relationship and Joan now attends Josie's follow on classes, where they continue implementing the exercises. Joan loves the social side of the classes and found the relationship between everyone was a lot of fun, and they made time to make a lot of jokes together.

ESCAPE-pain

ESCAPE-pain is an evidenced based education and exercise programme for people with Osteoarthritis of the knee or hip. We have been successfully delivering this programme since 2018, as commissioned by Health Innovation Network South London (HIN) with funding from secured Sport England to deliver ESCAPE-Pain across the country.

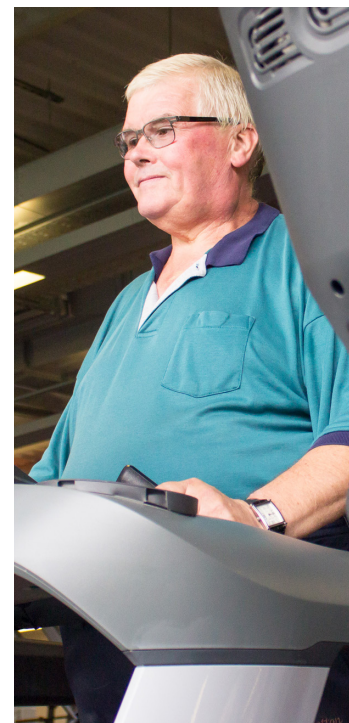
Our scheme, one of the most successful across the country, helped to secure our first Clinical Commissioning Group (CCG) contract by Eastern Cheshire CCG. An initial 12 month pilot programme was commissioned.

Since the start of the programme, 180 people have completed the course over 18 cohorts. 95% of completers increased the amount of physical activity they completed compared to before they started.

According to a report by HIN, they estimate that the programme will have contributed a saving of £204,484 to the health and social care sector over 2.5 years based on the number of completers of this course locally.

We also launched a specific ESCAPE-Pain programme for Lower Backs, in partnership with the Health Innovation Network (HIN) and CCGs. Due to previous successes, HIN approached us to be one of 7 national pilots. Upon completion, the data will be evaluated by HIN with potential to rollout across the country. Our aim is to continue working with the CCGs to ensure ESCAPE-Pain is identified as part of the clinical pathway potentially leading to further commissioning opportunities.

To date, 44 people have started the programme but this has been affected by the COVID pandemic as only 12 managed to complete their programme in March prior to the centres shutting their doors. A number of these people have been supported, during this difficult period, by the 'Everybody Lower Back' virtual class that provides support for their condition and access to exercises that will support their needs.



Volunteers dedicate 40,000 hours of their time to support others

In November 2019, we passed the 40,000 hours of volunteering milestone. This goal, originally set in 2014, has been achieved four months ahead of the original target which illustrates the continued success of the volunteer programme and commitment of individual volunteers.

Commitment of volunteers

Obtaining a milestone such as 40,000 hours has been the result of the commitment of numerous volunteers to the community of Cheshire East – too many to name.

The walking sessions, including Health Walks and Nordic Walking, have been key programmes that have been supported by a number of long serving volunteers. Without them, the programmes would not be able to run and the number of volunteer hours completed would have been considerably lower. Six volunteers have each completed over 500 hours since 2014.

One particular individual, an advocate for Nordic Walking, has contributed an amazing 1/16 of the hours completed since 2014. David Lambert, from Poynton, has contributed over 2,500 hours of his time to support others to get active in the outdoors around Poynton and train new Walk Leaders.





Swim Pool Helper Role

A key reason for spike in volunteering hours in 2018/19 has been the Swim Pool Helper role.

Launched in 2018/19, the role was designed to give volunteers opportunities to support swimming lessons and, at the same time, gain experience of the Swim Teacher role – whilst working alongside and being mentored by them. There were numerous opportunities for volunteers in this role. At its peak, 34 volunteers contributed a monthly total of 316 hours.

In total, this contributed 2,319 volunteer hours in 2018/19. This equated to 29% of the total.

As part of this opportunity, training is provided to the volunteers. In 2018/19, six volunteers completed their Swim Teacher Level 1 and 2. All six progressed into employment with Everybody.

This trend has continued into 2019/20 with 13 volunteers completing their Swim Teacher Level 1 or 2 (up to November 2019). Of these, 12 have become Swim Teachers.

The role has recently been evaluated and has adopted guidance from the Swimming Teachers' Association (STA). The revised role is currently being promoted to bring in the next wave of Aquatics Helpers.

Volunteers Moving in to Employment

In addition to the individuals that have transitioned from Swim Pool Helpers to become Swim Teachers, there are other examples of individuals that have moved in to employment.

One example is, Sean Taylor (Pictured left), from Wilmslow, was volunteering up to 17 hours per week supporting various Sports Development sessions and the Active Holidays programme – totaling over 200 hours in 2018/19. He was introduced through our partnership with Total People (Total People help their learners to progress in to employment with support from their learning advisors). From the experience and confidence, gained through the role, he was successful in obtaining a job as a General Assistant at Wilmslow Leisure Centre.

Volunteering – reaching our 40,000 hours milestone ahead of target!

As outlined within the case study, we reached our longstanding 40,000 hours milestone in November 2019. This is testament to the hundreds of volunteers that have contributed their time to make this possible.

Over the past year 185 volunteers contributed their own time to support us to help people to live a healthy and lifestyle. Collectively they contributed over 6,770 hours across a variety of opportunities.

Disability

The Ability for All programme provides inclusive activities for all ages. Part of this, with funding from Cheshire East Council through Short Breaks, is to deliver activities for children with disabilities with their families. In 2019/20 a total of 173 dry side sessions were delivered resulting in 1,796 attendances. We also delivered 353 Alpha swimming lessons for children and young people with a disability as part of the Short Break Contract. There was also an additional 755 swimming lessons for the children who continued swimming after they had completed their Alpha lessons.

In addition to Short Breaks during 2019/20 Ability for All have also:

- Provided 20 activity sessions children in Home Education resulting in 278 attendances
- Started weekly boccia activity sessions with 119 attendances from the 22 sessions ran
- Supported a range of partners such as Friends for Leisure and Cheshire East Day Services along impairment specific groups with bespoke activities as requested

We continue to take every opportunity to improve accessibility and improve programming for individuals with specific needs. Key aspects of the forthcoming development programmes include improving accessibility for all potential users where feasible. As part of each scheme, our Disability & Inclusion Lead is consulted at the planning stage to ensure everyone's needs are considered at this stage.

Options

The Options membership allows people in various demographics and those in receipt of certain allowances/benefits to enjoy leisure activities at a discounted rate. We have worked with the Council to maintain this offer to ensure the discounts are maintained to encourage access for the whole community.

As of the end of March, nearly a quarter (23.3%) of fitness memberships were held by Options card holders. When looking at all members, 11% have an Options card.





Talented Athlete Support Scheme

Another successful year has seen a 39% growth in memberships to 189 at the end of the year. Athletes are involved in a diverse range of sports including athletics, gymnastics, martial arts, rugby, sailing and snow sports.

We delivered the second Talented Athlete Support Scheme (TASS) Conference. Athletes came together at Holmes Chapel Community Centre to share stories of their journeys to date and their advice with the audience. In addition, we welcomed a number of external hosts to speak about aspects of the mental side of sport, nutrition and keeping robust as an athlete.

The Everybody Sports Awards was a successful evening for athletes from the TASS programme. Winners included Jack Schofield (Sports Personality of the Year – Iron Man Triathlete), Josh Betteley (Disabled Sports Achiever – Middle Distance Runner) and Milly Horsfield (Young Sports Achiever – Judo).

Cared for Children

Supported by Cheshire East Council, we continue to support Cared for Children to access a variety of activities along with their carers and siblings. As of the end of the year, we had 575 members. They can access a variety of activities including attending the gym, going swimming and playing badminton.



Bikeability

Cheshire East Council has a grant, from the Department for Transport, to deliver Bikeability until 2021. We deliver the programme on their behalf and have done for a number of years.

During 2019/20, 6,631 children, from 117 schools across Cheshire East, completed a Bikeability course.

We continue to have a good working relationship with our delivery partner, Cyclist Training Limited. We receive positive feedback from participants and schools alike regarding the scheme.

Everybody Foundation

The Everybody Foundation is an independent charity that raises funds to support individuals and groups to promote a healthy and active lifestyle.

Staff and customers have continued to raise funds to allow the Foundation to provide the grants awarded to date and for the future. Direct support has also been provided by identified roles within the business and each £ raised by the Foundation is matched up to a maximum of £5,000 per annum. Challenges this year have included a solo virtual marathon.

In 2019/20, the Everybody Foundation, has awarded 14 grants for a total of £3,890. Recipients included community sports clubs to develop their volunteers and increase access for local people as well as supporting individuals to reach their potential.

Case Study - Holmes Chapel Boxing Club

In February 2019, Holmes Chapel Boxing Club hosted the first boxing event of its kind in Holmes Chapel, the day, held at Holmes Chapel Leisure Centre, saw over 200 people come through its doors to support the young people taking part in the event. Multiple bouts took place on the day, with many Holmes Chapel residents taking the win in their debutant fight.

Holmes Chapel Boxing Club was awarded a grant from the Everybody Foundation, which allowed them to improve training facilities for their boxers. The club was created to provide a positive alternative to anti social behaviour following reports of organised fights taking place after school. They aim to create a safe, high quality environment for everyone – with everybody welcome.

Supporting causes like the Holmes Chapel Boxing Club is what the Everybody Foundation aims to do. Speaking on the event, Kerry Shea, Director at Everybody Sport and Recreation said, “We are delighted to have supported the boxing club in their first event, held at our facility, which was so successful. They are doing this work to support the community, and this event did not disappoint. A massive well done to all of the people involved.”

All of the coaches at Holmes Chapel Boxing Club work voluntarily and have full time jobs. They are all so proud of the achievements of their members. The club is set to grow even more, with attendance numbers increasing every week – encouraging more and more young people to look into boxing for not only exercise and fun but for mental health support.



Build an Ethical and Sustainable Business

Investment

Over the last year we have seen further significant investment into a number of our sites. Together we are continuing the investment into a number of sites with a focus on modernisation and reducing energy consumption. These have included:

- **Everybody @ Alderley Park**

November 2019, we launched the brand new facility which includes a 60 station gym, two group exercise studios, a sports hall, tennis courts, small sided astroturf, cricket pitch and football pitches. In partnership with Bruntwood and Alderley Park Limited, the facility has a state of the art immersive cycling studio – the Trip by Les Mills.

- **Macclesfield Leisure Centre**

A £4million investment scheme to improve and extend the gym, create village changing, add a spa and steam room, create a dedicated group cycling studio, refurbish an exercise studio and an improved reception. Some of the work will be completed in 20/21 but the benefits are already starting to be realised with a much improved user experience at the centre.

- **Alsager Leisure Centre**

The centre has seen an extensive refurbishment and improvement scheme including an extended gym, now offering 51 pieces of Technogym equipment and a new reception with lift access to the first floor. In addition, a group cycling studio and group exercise studio has been created as well as a large open viewing area for the swimming pool.

- **Alsager Sports Hub**

Provided as part of the housing development at the former Manchester Metropolitan University site, the new site is managed by Everybody. With two full sized astroturf pitches – one sand based and one 3G – and three grass pitches, it is the home of AFC Alsager and Triton Hockey club as well as having a number of other users both of the pitches and utilising the perimeter trim trail.

- **Barony**

Internally, a new studio has been created upstairs and will be serviced by a platform lift. Improvements to the downstairs changing rooms improve the user experience and the relocated reception allows access to the upstairs and provides an informal meeting space. Externally, a perimeter fence has been commissioned to make the site safe with the view of increasing the number of events being held. To be completed in the next few months, conversations are underway with potential event partners.



We have continued working closely with Cheshire East Council, and increased the planned investment to £17million worth of investment through the Council's Medium-term Financial Strategy. The investments into Knutsford, Middlewich, Nantwich, Poynton and Wilmslow are built on a financial model that the increased usage at each facility will repay the cost of the investment. The capital programme will improve facilities and services across a variety of communities.

Pre-construction work commenced at the end of the financial year on the first two projects, Nantwich and Poynton, with detailed planning submissions and hopefully full construction to commence in 2020/21.

Finance – Surplus Position & Business Growth

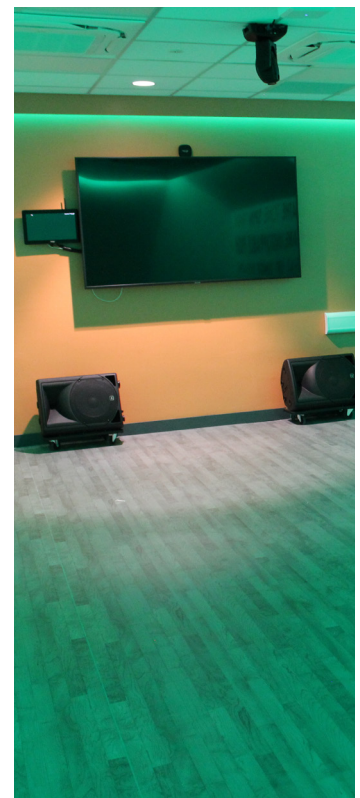
2019/20 was planned to be another successful year which was planned to have generated a surplus of £33,000. However, the COVID-19 pandemic closed all of our sites on 20th March 2020 resulting in a loss of income at the end of the year. In addition, a downturn in customer confidence started to materialise from mid-February which further reduced income receipts. Despite our turnover for the year having increased to £17,595,734, it was insufficient to cover our expenditure of £17,789,45, resulting in a net deficit of £193,717.

This net deficit of £193,717 for 2019-20, is shared between funds which are classed as being either 'Unrestricted Funds' (available for distribution) or 'Unrestricted Designated Funds' (available for specifically designated purposes). These funds have both decreased in size by £174,008 and £19,709 respectively during the year.

Performance Management Framework

2019/20 saw the first full year of our business adopting a bespoke performance management scorecard. It is made up of four sections – social impact, commercial, customer excellence and people. No single area is more important than any other and when put together they equate to the totality of our business.

Our managers and staff review the service performance areas and these are reviewed by our Board of Trustees and shared with Cheshire East Council to ensure we are jointly working towards key outcomes that are 'helping people to live well and for longer'.





Inclusion & Diversity

To support our approach to ensuring there are no barriers to accessing our services and facilities, an internal working group has been formulated. The group, which meets twice per year, ensures that we recognise the differences and treat people according to their needs. Diversity celebrates the ways in which we differ and is about valuing everyone as an individual. This helps, supported by a clearly initiated policy, to ensure that no one regardless of their age, ability or background receives less favourable treatment or is disadvantaged because of a protected characteristic as identified in the Equality Act 2010.

Environment

Considering the environment is a key aspect to building an ethical and sustainable business. The Everybody Environmental Steering Group, with representatives from all centres, monitor current performance and input ideas in to our future environmental commitments. They are responsible for the delivery of the Environmental Policy and sharing learnings with colleagues.

Along with Cheshire East Council Assets Team, we look at ways we can reduce energy usage. This includes investing in modern systems that use less energy and training staff in how to best utilise all systems to ensure optimal energy performance. In line with this, a joint key performance indicator has been agreed – energy usage per visit. Upgrades to equipment will be considered as part of future investment schemes.



Provide a Great Customer Experience

Participation

Level of physical activity participation is increasing across the country. We are also seeing this at a local level, within our centres and community sessions.

This year, with the effect of COVID pandemic, it has made this difficult to track for a full year, as we have previously, as March saw the attendances reduce from normal levels with the initial uncertainty then the full closure on 20th March.

However, up until March, we were slightly ahead of target for our participation key performance indicator that we report to the Cheshire East Council on. These targets will need to be reset to account for this situation.

One area of growth to highlight is adult participation (17-60 years old) which was the primary growth area this year.



Case Study – Macclesfield Leisure Centre 50+ Club

Macclesfield Leisure Centre is home to one of the biggest hidden gems for the older generation in Cheshire East, their 50+ club. Sessions run three times a week and offer the over 50s an opportunity to keep fit by playing badminton, soft tennis and table tennis on Mondays, Wednesdays and Fridays.

People of all ages come to socialise, play and most importantly win! The session not only provides exercise for those who attend, but is used to combat loneliness and gives members an opportunity to meet new friends and likeminded people.

The club is celebrating its 30 year anniversary, with some of the members boasting of their 25+ years dedication to the club. Some of their oldest members are 85 years of age, with some of the youngest around 53 – and the 85 year olds can give them a good game!

Speaking on the importance of the club in his life, member Peter Sutcliffe from Macclesfield said *"it has been more than exercise for me in all the years I have been here, I've made some great friends who I come for a coffee with after playing. It has helped me to stay healthy and fit, I always say you don't stop playing because you are old, you grow old because you stop playing!"*

The session is the only of its kind in Cheshire, with people travelling from around the county to attend.





Memberships

Fitness memberships have grown considerably over the last year. The improved facilities at Macclesfield and Alsager as well as the new Everybody @ Alderley Park have helped with this growth.

As of mid-March, ahead of the full effects of the pandemic, memberships had grown to 19,831 – an increase of 12% since the start of the year.

We have continued to offer our successful Wild Card Scheme. For £5, it enables a new group to access services in flexible ways. They are incentivised by discounts and offers to participate in activities at our centres. Our wild card members increased from 3,361 in 2019/20 – a growth of 3% since last year.

The learn to swim scheme has also seen a growth to 8,134 on the already very busy scheme – an increase of nearly 5% since the start of the year.



Everybody Awards

The Everybody Awards 2019, took place on Friday 11th October at the prestigious Crewe Hall, recognising exceptional achievements of sporting and community heroes in Cheshire East.

Over 190 guests enjoyed the evening, presented by Baroness Tanni Grey-Thompson, Paralympic athlete, DBE and crossbench peer, with 16 Paralympic and 13 world championship medals to her name. Megan Giglia MBE, shared her inspirational journey of how she overcame an Acute Brain Haemorrhage to receive the first gold medal for team GB and achieve two world records at the 2016 Rio Paralympic Games.

Those recognised include:

- Sports Personality of the Year – Jack Schofield (IronMan Athlete)
- Young Sports Achiever of the Year – Milly Horsefield (Judo)
- Disabled Sports Achiever of the Year – Josh Betteley (Para-athlete)
- Coach of the Year – Sammy Hill (Camm Street Fitness Centre)
- Customer Hero – Pauline (Crewe Lifestyle Centre)
- Health & Wellbeing – Elworth Pre-school
- Club of the Year – Crewe & Nantwich Rugby Club Ladies
- Volunteer of the Year – Claire Standley (Cheshire Netball League)
- Young Volunteer of the Year – Abigail Painter
- Chairman's Award – Simon Jones (South Cheshire Amateur Boxing Club)
- Lifetime Achievement – Ron Gill (Macclesfield Seals Swimming Club)



Junior Awards

Children aged 5-11 years old were recognised at the annual Everybody Junior Awards on Saturday 9th November at Holmes Chapel Community Centre; for their inspirational efforts and contributions to local sporting success.

This year's ceremony was sponsored by XN Leisure, SAS Daniels, and Holmes Chapel Parish Council. The winners were:

- Junior Member of The Year – Grace Murray
- Everybody Helper of The Year – Amelia Yoxall
- Everybody Swim Rising Star – Ruby Stonier
- Everybody Family of The Year – The Beevers
- Junior Achiever of the Year – Oliver Johnson
- Sports Personality of the Year (5-8 years old) – Bella McKinney
- Sports Personality of the Year (9-11 years old) – Oliver Edwards
- Junior Superstar Award - Ned Pearson

A special further award, the 'Chief Executive's Award For Courage & Generosity of Spirit', was presented to Lucie Heathcote during her school assembly.

Taste for Life

Another busy year for Taste for Life highlighted by delivering more events than ever before across all sites. More equipment has been bought and staff upskilled to cater for this growth.

The menu has been developed to provide more healthy choices whilst keeping the old favourites. Our loyalty scheme continues to be popular, in the last year we rewarded loyal customers with nearly 6,000 hot drinks.

In partnership with the Health Innovation Team, the Taste for Life staff have supported the Luncheon Club at Holmes Chapel Community Centre. This new group has developed in to a key community resource providing a social event in the calendar of many local elderly residents. Signposting has been provided to the other services in the centre and the wider community.

We opened a new café at the Madeley Centre near Newcastle-under-Lyme. The Madeley Centre is a community hub with a large events space, meeting rooms as well as being home to a few local charities and businesses. The café, open daily, welcomes a variety of visitors to the centre by offering a selection of hot and cold food and drinks. Taste for Life also offers catering for all events varying from community meetings to family functions and everything in between.





Customer Survey

In the winter of 2019, we carried out our annual staff survey. It was moved from its traditional position to later in the year.

All of the key measures had improved collectively and across the majority of sites. We are pleased to share that 'Overall Satisfaction' rose to 8.46 from 7.98 last time.

During August 2019, Leisure-net conducted a survey of non-users to give us a better understanding of their current habits and motivations.

In the areas that we are targeting the securing investment, 32% of people surveyed said they would consider using an Everybody facility and 33% said the driver to join would be 'better equipment/ facilities' and 'improved facilities'.

Develop our people to be the best

Employer of the Year 2019

In November 2019, we were delighted to win the Employer of the Year award at the South Cheshire Chamber of Commerce Business Awards. This award recognised our commercial success and ambition, alongside our strong commitment to supporting and developing our people.

We were so pleased to see the hard work and effort of all our team members recognised in this way. The team of judges in particular commented on the positive balance we have managed to strike - being a vibrant and growing business and having a big heart.

Best Company to Work for – Silver Award

In that same month we received a silver award in the Best Company to Work For category at the North East Cheshire Business Awards. These awards recognise companies that excel in looking after staff and maximising their potential to become a significant player in its industry.

Award winners are those businesses that employees feel proud to work for and which made real and lasting contributions to the benefit of the local community.

Apprenticeship Programme – Cohort 5

We have continued to develop the apprenticeship scheme, adding value to personal development aspects of their progress through the scheme. We have also changed the Academy staffing structure to enable our new role of Learning & Development Lead to have a clear focus on the apprenticeship programme.



A further three have now progressed to permanent roles with us, taking the total to ten, and a further five are due to graduate through the scheme within the next six months. We also have a further six apprentices who are part way through their first year with us.

2019 saw our apprenticeship team plan, organise and deliver the second Apprenticeship event, rebranded as the Holmes Chapel Village Festival. The event was open to staff and the local community and was highly successful with an increase on attendees on the previous year and most importantly creating lots of happy experiences.

At Everybody Sport and Recreation, their apprentices are extremely hardworking and dedicated, and with support from the fantastic Everybody Academy team – they continue to go from strength to strength in their careers.

Holly's story, a Level 2 Fitness Apprentice, is an amazing one. Before starting with Everybody, Holly was having a difficult time, she hadn't been in school since the age of 14, and struggled with mental health issues.

Holly got in contact with the Volunteer Programme at Everybody and was signposted to their Apprentice Scheme. With no qualifications, Holly didn't think she was in with a chance of being offered one but applied 'just in case'. She impressed staff at Everybody and was offered an apprenticeship.

Starting her apprenticeship was what Holly cited as the reason she came out of her shell. The Everybody team supported her in her development and allowed her to work within different sectors of the leisure industry (including lifeguarding, reception work and more).

She began delivering fitness classes and creating programmes for members and decided personal training was where she wanted to be. Holly was determined and fast tracked her apprenticeship. In January, she will be a fully qualified personal trainer, with a growing list of eager clients waiting to work with her.

Holly has won numerous awards, including the Special Apprentice Recognition at the South Cheshire Chamber Awards, where her manager Jade Stone said *"Holly is a real asset to our company and her passion and drive is a real inspiration to other employees. She is a great role model for new apprentices and staff joining the company as she always does her best to support everyone around her."*





Holly has since secured a permanent role at Everybody, working in Holmes Chapel Community Centre and Alsager Leisure Centre. Her long term aims include setting up a programme to support those suffering with mental health through exercise.

When asked what she would say to someone thinking of applying for an apprenticeship with Everybody, she said "just give it a try, you learn more than just your job role. You make friends and grow as a person. I don't know where I'd be if I hadn't started with Everybody, and I am now enjoying looking to the future with the company."

Academy

This led to the introduction of a number of career frameworks, wherever possible based on industry standards, and then modified to ensure that they meet our requirements. These frameworks will form a key part in future development of employees working alongside other support mechanisms to empower managers and staff.

Staff Awards

In November 2019, we held our fourth Staff Awards to recognise team achievements, the contribution of individuals, the long service of our staff and many dedicated volunteers.

The biggest to date, held at Wilmslow Leisure Centre, was attended by over 230 people. Staff reaching key service milestones were celebrated alongside volunteers that have reached milestones in terms of the number hours served.

- Long service awards
20 years: Nicola Hampton Bennett, Andy Bancroft, Mark Shepherd
30 years: Alan Broadhurst, Karen Morris, Andy Smith, Gary Foulkes
40 years: Alaister Beaton
- Volunteer of the Year – Poynton Health Walk Team
- Coach of the Year – Julie Brown
- Innovation of the Year – Gen Caddick
- Fundraiser of the Year – Richard Chadwick
- Manager of the Year – Manus Twomey
- Team of the year – Sandbach Leisure Centre
- Learner of the Year – Holly Brough
- Employee of the year – Michelle Hallam
- Customer hero – Gary Webster
- Special Recognition Award – Alsager Lifesaving Team
- Chairman's Award – Beechmere Incident Team



Finance

Operating Surplus 2019 - 2020

	Notes	Unrestricted Funds	Restricted Funds	01 April 2019 – 31 March 2020	01 April 2018 – 31 March 2019
		£	£	£	£
Income					
Donations and Legacies	2	3,359,880	-	3,359,880	2,497,819
Charitable Activities	3	10,659,577	-	10,659,577	10,227,740
Other Trading Activities	4	868,182	-	868,182	814,690
Investment Income		8,942	-	8,942	6,874
Grants and Contracts	6	2,699,153	-	2,699,153	2,922,366
Total Income		17,595,734	-	17,595,734	16,469,489
<u>Expenditure on Charitable Activities</u>					
Other Trading Activities	6	812,230	-	812,230	723,331
Charitable Activities	7	16,977,221	-	16,977,221	15,534,046
Total Expenditure		17,789,451	-	17,789,451	16,257,377
Net Income (Expenditure)		(193,717)	-	(193,717)	212,112
Transfers Between Funds		-	-	-	-
Operating Surplus / (Deficit)		(193,717)	-	(193,717)	212,112

Company Information

FINANCE & RISK COMMITTEE



Andrew Kolker
BOARD CHAIRMAN



Phil Bland
COMMITTEE CHAIR



Zoe Davidson



Steve Percy
Until 31-05-2019

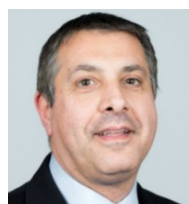


Chris Gee
From 24-10-2019

CUSTOMERS & PARTNERS COMMITTEE



Kimiyo Rickett
COMMITTEE CHAIR



Harry Korkou



Richard Middlebrook



Alex Taylor

PEOPLE & GOVERNANCE COMMITTEE



Martin Hardy
COMMITTEE CHAIR



Suzie Akers-Smith
From 10-07-2019



Colin Chaytors

Company Number: 8685939

Registered Charity Number: 1156084

HEAD OFFICE:
Holmes Chapel Community Centre
Brooklands Building,
Station Road, Holmes Chapel,
CW4 8AA

COMPANY SECRETARY & REGISTERED OFFICE:
Oakwood Corporate Services, 3rd Floor,
1 Ashley Road, Altrincham,
Cheshire
WA14 2DT

BANKERS:

Barclays Bank
1 Churchill Place,
London,
E14 5HP

SOLICITORS:

Bates Wells
10 Queen Street Place,
London,
EC4R 1BE

AUDITORS:

Crowe Clarke Whitehill LLP
3rd Floor, The Lexicon,
Mount Street,
Manchester, M2 5NT

Key Performance Indicators

Participation

Total Attendance
3,658,778

Adult
1,473,527

16 & Under
1,250,791

60+
175,005

One You

6,367
Completers

9.5/10
Customer Satisfaction

70%
Inactive to Active

97%
Lost Weight

85%
Improved quality of life score

71%
Improved mental health

Memberships (16/03/20)

Fitness
19,831
Options Fitness
4,740

Learn to Swim
8,134

Options
6,905

Wild Card
3,485

Volunteering
185 Volunteers
6,770 Hours

Ability for All
173 Activity Sessions
1,796 Attendances
353 Swimming Lessons

Bikeability
6,631
Attendances

Cared for Children
575
Members

Tass
189
Members

2019 Customer Survey

Overall Satisfaction
8.46

Value for Money
8.68

General Cleanliness
8.07

Staff Friendliness
9.06

Staff Politeness
9.09

Staff Knowledge
8.88

NPS
48



Registered Office: Everybody Sport & Recreation, 3rd Floor,
1 Ashley Road, Altrincham, Cheshire WA14 2DT

Head Office: Holmes Chapel Community Centre, Station Road,
Holmes Chapel CW4 8AA

Company Number: 8685939
Registered Charity Number: 1156084





FORWARD PLAN FOR THE PERIOD ENDING 30TH APRIL 2021

This Plan sets out the key decisions which the Executive expects to take over the period indicated above. The Plan is rolled forward every month. A key decision is defined in the Council's Constitution as:

"an executive decision which is likely –

- (a) to result in the local authority incurring expenditure which is, or the making of savings which are, significant having regard to the local authority's budget for the service or function to which the decision relates; or
- (b) to be significant in terms of its effects on communities living or working in an area comprising one or more wards or electoral divisions in the area of the local authority.

For the purpose of the above, savings or expenditure are "significant" if they are equal to or greater than £1M."

Reports relevant to key decisions, and any listed background documents, may be viewed at any of the Council's Offices/Information Centres 5 days before the decision is to be made. Copies of, or extracts from, these documents may be obtained on the payment of a reasonable fee from the following address:

Democratic Services Team
Cheshire East Council
c/o Westfields, Middlewich Road, Sandbach Cheshire CW11 1HZ
Telephone: 01270 686472

However, it is not possible to make available for viewing or to supply copies of reports or documents the publication of which is restricted due to confidentiality of the information contained.

A record of each key decision is published within 6 days of it having been made. This is open for public inspection on the Council's Website, at Council Information Centres and at Council Offices.

This Forward Plan also provides notice that the Cabinet, or a Portfolio Holder, may decide to take a decision in private, that is, with the public and press excluded from the meeting. In accordance with the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012, 28 clear days' notice must be given of any decision to be taken in private by the Cabinet or a Portfolio Holder, with provision for the public to make representations as to why the decision should be taken in public. In such cases, Members of the Council and the public may make representations in writing to the Democratic Services Team Manager using the contact details below. A further notice of intention to hold the meeting in private must then be published 5 clear days before the

meeting, setting out any representations received about why the meeting should be held in public, together with a response from the Leader and the Cabinet.

The list of decisions in this Forward Plan indicates whether a decision is to be taken in private, with the reason category for the decision being taken in private being drawn from the list overleaf:

1. Information relating to an individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including to authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority
5. Information in respect of which a claim to legal and professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

If you would like to make representations about any decision to be conducted in private at a meeting, please email:

Paul Mountford, Executive Democratic Services Officer
paul.mountford@cheshireeast.gov.uk

Such representations must be received at least 10 clear working days before the date of the Cabinet or Portfolio Holder meeting concerned.

Where it has not been possible to meet the 28 clear day rule for publication of notice of a key decision or intention to meet in private, the relevant notices will be published as soon as possible in accordance with the requirements of the Constitution.

The law and the Council's Constitution provide for urgent key decisions to be made. Any decision made in this way will be published in the same way.

Forward Plan

Key Decision and Private Non-Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 19/20-42 Congleton Leisure Centre Redevelopment Project	<p>Conditional upon an amendment being made through planning to the internal layout of the facility, the Portfolio Holder for Communities is being asked to:</p> <p>1 approve the issue of the Notice to Proceed and entry into the construction contract with Rock Merchanting Limited (T/A Pulse Design & Build); and</p> <p>2 approve the temporary complete closure of the Leisure Centre in order to accelerate the construction.</p>	Portfolio Holder for Communities	Not before 22nd Dec 2020		Paul Bayley	Fully exempt - para 3

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 20/21-11 Procurement of Facilities Management Service and the Council's Energy Supply	To approve the re-procurement of facilities management services, to include maintenance, statutory compliance and energy supply management and to authorise officers to take all necessary actions to implement the proposal.	Cabinet	12 Jan 2021		Denise Griffiths	N/A
CE 20/21-18 Vision for Children and Young People in Cheshire East	For Cabinet to endorse and adopt the Vision for Children and Young People in Cheshire East.	Cabinet	12 Jan 2021		Lauren Conway	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 20/21-7 Covid-19 - Update on Response and Recovery	<p>To receive an update report on the Council's response to Covid-19 and the Recovery Plan.</p> <p>To note the financial effects of Covid-19 on the Council, as regards additional expenditure and loss of income, and to consider the potential options for managing residual financial implications within the Council's Medium-Term Financial Strategy.</p> <p>An update report will be presented to each successive Cabinet meeting up to and including 4th May 2021.</p>	Cabinet	2 Feb 2021		Jane Burns, Executive Director of Corporate Services	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 20/21-8 Carbon Action Plan Key Decisions	To authorise Officers to take all necessary actions relating to land allocation and procurements for initial projects contributing to sustainable energy generation and green sequestration.	Cabinet	2 Feb 2021		Ralph Kemp, Corporate Manager for Commissioning	N/A
CE 20/21-16 Third Quarter Review (Finance) 2020/21	To note and comment on the three quarter year finance and performance position, and to approve any supplementary estimates and virements.	Cabinet	2 Feb 2021			N/A
CE 20/21-19 Procurement of Occupational Health Contract	Decision to procure a contract for the provision of Occupational Health Services for the Council, Schools and ASDVs. Following the necessary procurement process, that the Executive Director of Corporate Services be authorised to award the contract to the successful bidder.	Cabinet	2 Feb 2021		Craig Hughes	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 20/21-20 Orbitas Bereavement Services Contract Extension	Contract extension to Orbitas Bereavement Services to allow completion of contact review work paused due to Orbitas role as a key frontline provider as part of the Council.	Cabinet	2 Feb 2021		Ralph Kemp, Corporate Manager for Commissioning	Fully exempt - paras 3 and 5
CE 20/21-21 Policy on the Pre-purchase of Graves at Cheshire East Cemeteries	To approve a new policy with regard to advance purchase of graves in Council-managed cemeteries.	Cabinet	2 Feb 2021		Ralph Kemp, Corporate Manager for Commissioning	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 20/21-25 Day Opportunities Strategy and Redesign	Agree and authorise officers to take all necessary actions to implement the proposal for the development of a co-produced opportunities strategy and redesign of the Council's current day opportunities services offer across Cheshire East.	Cabinet	2 Feb 2021			N/A
CE 19/20-50 Medium Term Financial Strategy 2021-25	To approve the Medium Term Financial Strategy 2021-25 incorporating the Council's Corporate Plan, budget, policy proposals and capital programme. The report will include the capital, treasury management, investment and reserves strategies.	Council	17 Feb 2021	Corporate Overview and Scrutiny Committee – 28 January 2021 Cabinet – 2 February 2021		N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 20/21-24 Local Development Scheme 2020-2022	That the draft updated Local Development Scheme ("LDS") for the period up to 2022 be approved and published.	Portfolio Holder for Planning	February 2021		Jeremy Owens	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 20/21-3 Flowerpot Junction Improvement Scheme	To approve procurement of works to improve Flowerpot Junction, utilising the NPIF allocation from DfT and local funding contributions from s106 contributions and council match funding. Authorise the preparation and making of a CPO relating to land required for the junction improvements where this cannot be acquired through negotiation, and delegate authority to the Director of Infrastructure and Highways, in consultation with the Portfolio Holder for Strategic Transport to finalise the scheme details and enter into an agreement with the Council's appointed Highways Term Services to deliver the scheme.	Cabinet	9 Mar 2021			N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 20/21-22 Housing Repairs and Adaptations for Vulnerable People Financial Assistance Policy	To approve the Housing Repairs and Adaptations for Vulnerable People Financial Assistance Policy 2021-2026, and to authorise Officers to take all necessary actions to implement the proposal.	Cabinet	9 Mar 2021		Karen Whitehead	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 20/21-29 Household Waste Recycling Centre New Contract Service Provision	The household waste recycling centre contract is due for renewal in 2023 and the open procurement process will start in 2021. This report will present the results of the public consultation carried out Nov 2020 – Jan 2021 to inform the procurement and will seek to authorise officers to take all necessary actions to implement the proposal.	Cabinet	9 Mar 2021		Ralph Kemp, Corporate Manager for Commissioning	N/A
CE 20/21-23 ASDV Review	To approve the recommendations within the report and authorise Officers to take all necessary actions to implement them.	Cabinet	13 Apr 2021		Richard Hibbert	Fully exempt - paras 3 and 4

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 20/21-26 Site Allocations and Development Policies Document (SADPD) Submission	To approve the submission of the Site Allocations and Development Policies Document to the Secretary of State for independent examination by an appointed Planning Inspector.	Cabinet	13 Apr 2021		Jeremy Owens	N/A
CE 20/21-27 Crewe HS2 Hub Update	To approve preferred concept designs for the Crewe HS2 Hub Station scheme and supporting funding and financing strategy; and to authorise the progression of the work towards a planning application and to conclude funding and financing discussions with Government.	Cabinet	13 Apr 2021		Hayley Kirkham	N/A

Key Decision	Decisions to be Taken	Decision Maker	Expected Date of Decision	Proposed Consultation	How to make representation to the decision made	Private/ Confidential and paragraph number
CE 20/21-28 Homelessness and Rough Sleeping Strategy 2021-25	To authorise Officers to consult formally on the draft Homelessness and Rough Sleeping Strategy 2021-2025; and to delegate authority to the Director of Growth and Enterprise in consultation with the Portfolio Holder for Environment and Regeneration to consider the results of the consultation and to approve the final version of the strategy.	Cabinet	13 Apr 2021		Karen Carsberg, Strategic Housing and Intelligence Manager	N/A
CE 18/19-60 The Minerals and Waste Development Plan	To seek approval to consult on the first draft of the Minerals and Waste Development Plan.	Cabinet	4 May 2021		David Malcolm	N/A



Working for a brighter future together

Version
Number: 1

Key Decision N

Date First
Published: N/A

Health and Adult Social Care and Communities Overview and Scrutiny Committee

Date of Meeting: 04 February 2021

Report Title: Work Programme

Senior Officer: Mark Palethorpe, Executive Director of People

1. Report Summary

- 1.1. To review items in the work programme listed in the schedule attached, together with any other items suggested by committee members.

2. Recommendation

- 2.1. To approve the work programme, subject to the agreement to add new items or delete items that no longer require any scrutiny activity.

3. Reason for Recommendation

- 3.1. It is good practice to regularly review the work programme and update it as required.

4. Background

- 4.1. The committee has responsibility for updating and approving its own work programme. Scrutiny liaison meetings – held between the Chairman and Vice-Chairman of the committee, alongside the portfolio holders and key senior officers – ensure that there is continued awareness and discussion of upcoming policies, strategies and decisions within the committee's remit area.

5. Determining Which Items Should be Added to the Work Programme

- 5.1. When selecting potential topics, members should have regard to the Council's three year plan and to the criteria listed below, which should be considered to determine whether scrutiny activity is appropriate.

5.2. The following questions should be considered by the committee when determining whether to add new work programme items, or delete existing items:

- Does the issue fall within a corporate priority?
- Is the issue of key interest to the public?
- Does the matter relate to a poor or declining performing service for which there is no obvious explanation?
- Is there a pattern of budgetary overspends or underspends?
- Is it a matter raised by external audit management letters and or audit reports?
- Is there a high level of dissatisfaction with the service?

5.3. The committee should not add any items to its work programme (and should delete any existing items) that fall under any one of the following:

- The topic is already being addressed elsewhere by another body (i.e. this committee would be duplicating work)
- The matter is sub-judice
- Scrutiny would not add value to the matter
- The committee is unlikely to be able to conclude an investigation within a specified or required timescale

6. Implications of the Recommendations

6.1. There are no implications to legal or financial matters, equality, human resources, risk management, or for rural communities, children and young people or public health.

7. Ward Members Affected

7.1. All.

8. Access to Information

8.1. The background papers can be inspected by contacting the report author.

9. Contact Information

9.1. Any questions relating to this report should be directed to the following officer:

Name: Joel Hammond-Gant

Job Title: Scrutiny Officer

Email: joel.hammond-gant@cheshireeast.gov.uk

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04.02.21	04.03.21	15.04.21	06.05.21
10.00am	10.00am	10.00am	10.00am
Virtual meeting	Virtual meeting	Virtual meeting	Virtual meeting

<u>Item</u>	<u>Purpose</u>	<u>Lead Officer</u>	<u>Portfolios</u>	<u>Suggested by</u>	<u>Scrutiny role</u>	<u>Corporate priorities</u>	<u>Date</u>
Covid-19 Update	To receive an update on care homes, domiciliary care, complex care and test, trace and isolate, in the context of the Covid-19 pandemic response and recovery.	Executive Director of People	Adult Social Care and Health	Chairman	Overview	People live well and for longer	Standing item until further notice.
Everybody Sport and Recreation – Annual Report 2019-20	To receive the annual report of Everybody Sport and Recreation.	Chief Executive, ESAR	Communities	Committee	Performance monitoring	People live well and for longer	04.02.21

Sustainability of Health Services in Cheshire East	Following the meeting in March 2020, the committee decided to request quarterly updates from NHS Trusts on the sustainability / fragility of services. Should issues arise in between these, updates will be brought to committee as and when required.	East Cheshire NHS Trust / Mid Cheshire NHS Trust / CWP / Cheshire CCGs	Adult Social Care and Health	Committee	Quarterly monitoring of service sustainability	Our local communities are strong and supportive People live well and for longer	04.03.21 (moved back from Jan 21)
Adult's Mental Health and Wellbeing Support Offer	Following a recommendation/ request by the Children and Families Overview and Scrutiny Committee (23.11.20), the committee to consider an update on the support offer for adults experiencing mental health and wellbeing issues.	Executive Director of People	Adult Social Care and Health	Children and Families Overview and Scrutiny Committee	Scrutiny	Our local communities are strong and supportive People live well and for longer	04.03.21 (Moved back from Feb 21)
Performance Scorecard – Quarter 3, 2020/21	To consider performance data from the third quarter of the 2020/21 financial year.	Executive Director of People	Adult Social Care and Health Communities Public Health and Corporate Services	Committee	Performance monitoring	Our local communities are strong and supportive People live well and for longer	04.03.21

Provision of Specialist Orthodontic and Oral Surgery Services in Cheshire East	To consider a further update on the plans to develop a new model of care for specialist orthodontic and oral surgery services.	NHS England / NHS Improvement	Adult Social Care and Health	Committee	Monitoring development of new model of care	People live well and for longer	TBD – Feb 2021
Transition to Committee System	An opportunity to enable the committee to reflect on past pieces of work and current priorities, in order to inform and advise the incoming Scrutiny Committee / service committees.	Executive Director of People	Adult Social Care and Health Communities Public Health and Corporate Services	CLr Clowes (14.01.21)	Advisory	A responsible, effective and efficient organisation	15.04.21
Cheshire and Wirral Partnership NHS Foundation Trust – Quality Accounts 2020/21	To consider the 2020/21 Quality Account and provide feedback to be included in the final version of the accounts.	CWP	Adult Social Care and Health	CWP	Performance monitoring	People live well and for longer	06.05.21
East Cheshire NHS Trust – Quality Accounts 2020/21	To consider the 2020/21 Quality Account and provide feedback to be included in the final version of the accounts.	East Cheshire NHS Trust	Adult Social Care and Health	East Cheshire NHS Trust	Performance monitoring	People live well and for longer	06.05.21
Mid Cheshire NHS Trust – Quality Accounts 2020/21	To consider the 2020/21 Quality Account and provide feedback to be included in the final version of the accounts.	Mid Cheshire NHS Trust	Adult Social Care and Health	Mid Cheshire NHS Trust	Performance monitoring	People live well and for longer	06.05.21

Review of Autism Screening at Cheshire's Custody Suites	To consider a report from the Cheshire and Wirral Partnership (CWP) on autism screening at Cheshire's custody suites, following a campaign to identify suspects with, or suspected of having, a condition on the Autistic Spectrum.	CWP	Adult Social Care and Health	Committee (following CWP Quality Account 2016/17)	Performance monitoring	People live well and for longer	To be included on the agenda when the necessary information is available to provide an update.
Update on the Re-design of Adults and Older People's Mental Health Services in Cheshire East	Following the previous update in February 2020, to consider the progress made to date by health partners to establish the new, redesigned service provision for adults and older people's mental health services in Cheshire East, as well as performance against key targets and objectives.	NHS Eastern Cheshire CCG / CWP / CEC	Adult Social Care and Health	Committee	Performance monitoring	People live well and for longer	TBD
Director of Public Health Annual Report 2019/20	To receive the annual report of the Director of Public Health	Acting Director of Public Health	Adult Social Care and Health Public Health and Corporate Services	Committee	Performance monitoring	People live well and for longer	TBD

Syrian Vulnerable Person Resettlement Programme	To consider an update on the Syrian Vulnerable Person Resettlement Programme	Executive Director People		Chairman	Reviewing progress of programme	People live well and for longer	TBD
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